

Describe any experiences, skills, or qualifications which would be of special benefit in the job for which you are applying:

EMPLOYMENT HISTORY: (List all jobs held in the last 10 years, full-time, or part-time, starting with current or most recent. Ask for the Additional Employment Form if more space required.):

Current or last employer:

Name: _____ Phone: _____

Address: _____ From: ___/___/___ To: ___/___/___

Supervisor: _____

Position & Duties: _____

Reason for Leaving: _____

Next Previous Employer:

Name: _____ Phone: _____

Address: _____ From: ___/___/___ To: ___/___/___

Supervisor: _____

Position & Duties: _____

Reason for Leaving: _____

Next Previous Employer:

Name: _____ Phone: _____

Address: _____ From: ___/___/___ To: ___/___/___

Supervisor: _____

Position & Duties: _____

Reason for Leaving: _____

Next Previous Employer:

Name: _____ Phone: _____

Address: _____ From: ___/___/___ To: ___/___/___

Supervisor: _____

Position & Duties: _____

Reason for Leaving: _____

Have you ever been discharged or fired from a job? YES () NO () IF YES, Please state the employer and the reason. _____

Have you ever been convicted, pled guilty or received probation, pre-trial diversion, deferred adjudication or court-ordered community supervision for any criminal offense (felonies or misdemeanors) other than traffic violations? YES () NO () IF YES, provide complete information including criminal offense, current status and expected completion date.

Are you currently serving probation, pre-trial diversion, deferred adjudication or court ordered community supervision? YES () NO () IF YES, provide complete information including criminal offense, current status and expected completion date.

REFERENCES: (Give the names of three persons not related to you whom you have known at least one year):

NAME	COMPLETE ADDRESS/TELEPHONE	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

PROFESSIONAL LICENSE AND OR CERTIFICATIONS: (Please list all applicable licenses which you have or have had.):

License/Certification State Issuing Number Date Issued Date Expires

Have you ever had a license or certification suspended, revoked, or not renewed? If yes, explain in detail. If no, write none.

IN CASE OF EMERGENCY, NOTIFY: _____

NAME

ADDRESS: _____

PHONE NO.: _____

Applicant Verification

I certify that all information given on this application is true, correct and complete to the best of my knowledge. I also certify that I have accounted for my last ten (10) years of work experiences and any relevant training on this application, and that I have not withheld any fact or circumstance which would, if disclosed, affect my application unfavorably. *Application Initials:* _____

Merced Housing Texas is hereby authorized to make any investigation of my employer, education, credit or criminal history through any investigation agencies or bureaus of its choice. I release all relevant parties from all liability of any damages resulting from furnishing such information.

If employed by Merced Housing Texas, I agree to abide by its rules and regulations. I understand that discovery of misrepresentation or omission of facts herein will be cause for immediate dismissal. I authorize any inquiry to be made on any information as may be required to complete my employment file. I understand that operating conditions may require me to temporarily work shifts other than the one for which I am applying and I agree to such scheduling changes as directed by my supervisor.

I understand that if hire, I will be required to complete a Federal I-9 form and provide documents verifying my identity and right to work in the United States.

I further understand that this is an application for employment and that no employment contract, either express or implied, is being offered. I also understand that if employed, such employment is for an indefinite period and can be terminated at will by either party, with or without notice, at any time, for any or no reason, and is subject to change in wages, conditions benefits and operating policies.

DATE OF APPLICATION: _____ **SIGNATURE:** _____



Authorization To Obtain Background Check

Copy A – Company Copy

Note: In order to conduct a background check, you must first provide applicant with the Disclosure Of Intent To Obtain Background Check to sign prior to having the applicant complete and sign this Authorization To Obtain Background Check.

Applicant Information (Print Clearly)				
Client Company Name (Legal Name)				
Note: Provide your full name as shown on your driver's license. This information is requested by Insperity Employment Screening to ensure the correct information is obtained from the related courts and agencies. Minnesota applicants: Do not provide your date of birth unless you have received a conditional offer of employment.				
First Name	Middle Name	Last Name	Social Security Number	
Other Names(s) Used		Date of Birth (mm/dd/yyyy)	Driver's License Number	Driver's License State
Current Mailing Address			County	
City			State	ZIP Code

Authorization
<p>Consistent with the written disclosure and Summary of Your Rights Under the Fair Credit Reporting Act provided to me, I consent to and authorize the procurement of a consumer and/or investigative consumer report ("Report") by Insperity* and the Client Company listed above, or any Client Company to which I may subsequently apply in the next 90 days as part of the pre-employment background investigation and if hired, at any time during my employment. Reports may include driving records, criminal records, education and employment verification, verification of professional licenses and/or certifications, and information from references. If I am seeking employment in a corporate position with Insperity, I also authorize Insperity to share the Report and/or the results of such Report with any customer to whom I may be assigned. Reports will be obtained from Insperity Employment Screening, 19001 Crescent Springs Dr. Kingwood, TX 77339, 800-364-7770. Internet address: insperity.com/services/employment-screening. Insperity Employment Screening's privacy-notice is located at insperity.com/privacy-notice. Certain checks, including education and employment verifications and/or reference checks, may be conducted by third parties. I consent to responsive information being released to ClearStar and iCover.</p>

Applicant Signature	Date Signed (mm/dd/yyyy)
Parent/Guardian Signature if Applicant is a Minor (under age of 18)	Date Signed (mm/dd/yyyy)
Arkansas, California, Minnesota and Oklahoma Applicants Only To receive a free copy by regular mail of any consumer or investigative consumer report obtained, please indicate by checking this box. <input type="checkbox"/> To receive that report via email, please provide your email address: _____ For CA applicants, a summary of the consumer rights provisions of California Civil Code Section 1786.22 is provided herewith.	
Minnesota Applicants Only	You may make a written request to the consumer reporting agency for information on the nature and scope of a consumer report prepared.
Massachusetts and New Jersey Applicants Only	You have the right to have a copy of the investigative consumer report upon request.
New York Applicants Only	<input type="checkbox"/> By checking this box, I acknowledge receipt of a copy of Article 23-A of the New York Correction Law. Upon your request, you will be informed whether or not a consumer or investigative consumer report was requested, and if such a report was requested, the name and address of the consumer reporting agency furnishing the report. You further understand that you may review and receive a copy of any report by contacting the consumer reporting agency.
Washington (DC) Applicants Only	You have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.
California, Colorado, Connecticut, Illinois, Maryland, Nevada, New York City (NY), Oregon, Philadelphia, Vermont and Washington Applicants Only	<input type="checkbox"/> By checking this box, I understand and acknowledge that Insperity and/or Client Company will not obtain information about my credit worthiness, credit standing, or credit capacity unless the information is substantially job-related and the reasons for using the information are disclosed to me in writing, or the information is required by law.

Insperity refers to any of the Insperity entities, including its subsidiaries.

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(Rev. 01-27-23)